



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

PAT MCCRORY
GOVERNOR

April 22, 2015

ANTHONY J. TATA
SECRETARY

Mr. Dennis Russell
Russell Enterprises, LLC
350 Westerman Place
Smithfield, NC 27577

Project: Litter Removal on Various Primary & Secondary Roads
County: Cabarrus
WBS No.: 10.101311, 10.201311

Dear Mr. Russell:

Your firm submitted the responsive low bid on April 15, 2015 for the subject blanket purchase order project to remove litter on various primary and secondary roads in Cabarrus County. NCDOT shall proceed with award of the above project to Russell Enterprises, LLC in the amount of \$19,000.00. Zero percent MBE and WBE goals were established for this project. Before final recommendation can be submitted for approval, we must receive the following item from you:

- A Certificate of Public Liability and Property Damage Insurance for the coverage as stated in Section 107-15 of the NCDOT Standard Specifications. This certificate must include the NC Department of Transportation as an additional insured on the policy.

Please submit the above item to the following address:

Mr. Ritchie Hearne, PE
NCDOT Project Manager
716 West Main Street
Albemarle, NC 28001

Work under this contract shall be coordinated with Mrs. Janice Hampton, Cabarrus County Maintenance Engineer. If you have any questions, please contact me at (704) 983-4400.

Sincerely,

Ritchie Hearne, PE
Project Manager

cc: Terrie Glover, Internal Monitoring & Reporting Section

